

**MEETING OF THE MINEOLA CITY COUNCIL**  
**5:30 P.M., Monday, September 16, 2024**  
**300 Greenville Hwy, Mineola TX 75773**

**AGENDA**

**Call to order and confirmation of quorum**

_____ Jayne Lankford, Mayor	_____ Mitchell Tuck
_____ Terry Eaton, Mayor Pro Tem	_____ Polly Jones
_____ Jimmy Alexander	_____ Jack Newman
_____ Cassandra Sampson	_____ Mercy Rushing, City Manager
_____ Cindy Karch, City Secretary	_____ Blake Armstrong, City Attorney

**Invocation and Pledge of Allegiance**

**Citizen Comment**

*"Pursuant to Texas Government Code section 551.007, members of the public may speak on an agenda item during the public communication section of the meeting or at the time the agenda item is called for discussion by the Mayor. Speakers shall be given five (5) minutes to speak. A speaker needing a translator and/or interpreter may be given six (10) minutes to speak. Members of the public wishing to address the Council on non-agenda items may do so pursuant to the same time constraints as agenda items. The Council will not comment on items not on the agenda; however, the Council may refer the item to City Staff for research, resolution or referral of the matter to the Council as a future agenda item."*

**Presentations and Proclamations**

**Consent Agenda**

*All of the following items on the Consent Agenda are considered to be routine and self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member request to do so. The item may subsequently be removed from the Consent Agenda to be considered separately.*

1. Consider approval of minutes of the Regular Council Meeting on August 26, 2024, and the Special Council meetings on August 29<sup>th</sup> and September 9<sup>th</sup>, 2024.
2. Consider approval of Financial Reports for the month of August 2024.
3. Consider approval of the Monthly Department Head Reports for the month of August 2024. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
4. Consider approval of a Street Closure Request from the Mineola Chamber of Commerce for the annual Trunk-or-Treat Event on October 31, 2024.
5. Consider approval of a Street Closure Request from the First Baptist Church for the annual Trunk-or-Treat Event on October 31, 2023.
6. Consider approval of a Street Closure Request from the Mineola Chamber of Commerce for Savor on the Bricks on October 28, 2024.

7. Consider board member reappointments:
  - a. Landmark Commission: Cheryl Wood & Steve Brooke, each for a three-year term.
  - b. Museum Board: Elaine Tuck, Ellen Brooke, Christine Creswell, Janice Wisner and Audrey Turman each for a two-year term.
  - c. Main Street: Eric Carrington, Misty Hooks, Chris Williams and Steve Brook each for a two-year term.
  - d. Mineola Economic Development Corporation: Jason Ray, Bob Smith, Gordon Tiner and Joe Williams each for a two-year term.
  - e. Parks & Open Spaces: Pat Hamlett for a two-year term.
  - f. Marketing & Tourism Board: Lisa Bright, Sue Jones and Lupita Wisner each for a two-year term.

**Discussion on Action Items, Public Hearings, Presentations, and Announcements.**

8. Specific Use Permit
  - a. Hold a public hearing on an ORDINANCE for a Specific Use Permit to allow a manufactured home on Lots 9, 13, Block 284, Mineola Townsites.
  - b. Discuss and consider action on an ORDINANCE for a Specific Use Permit to allow a manufactured home on Lots 9, 13, Block 284, Mineola Townsites.
9. Consider all matters incident and related to requesting financial assistance from the Texas Water Development Board, including the adoption of a resolution authorizing the filing of an application for assistance and making certain findings in connection therewith.
10. Consider approval to appoint David Householder to the Parks and Open Spaces Advisory Board for a two-year term.
11. Discuss and consider action on an Interlocal Agreement with East Texas Council of Governments (ETCOG) for 911 Database maintenance for FY 2024-2025 in the amount of \$3,089.80.
12. Discuss and consider action to approve the updated Mineola Police Department Manual of Policies and Procedures.
13. Discuss and consider action on award of bid to 7-H Construction Company in the amount of \$1,056,070.10 for the American Rescue Plan Act Wastewater Treatment Plant Septic Receiving Station.
14. Hold a public hearing to receive comments on the 2024 Tax Rate.
15. Discuss and consider action on an ordinance approving the proposed budget for fiscal year beginning October 1, 2024, and ending September 30, 2025.

16. Discuss and consider ratifying the tax rate for fiscal year beginning October 1, 2024, and ending September 30, 2025.
17. Discuss and consider action on an ordinance levying the tax rate for fiscal year beginning October 1, 2024, and ending September 30, 2025.
18. Discuss and consider action on an ordinance amending Section 44, Water, Sewer and Master Meter Rates.
19. Public Works Director updates on Street, Water and Wastewater projects.
20. City Manager Briefing and Announcements.

### **Adjournment**

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code (the Texas open meeting laws).

In compliance with the Americans with Disabilities Act, the City of Mineola will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 48 hours prior to the meeting. Please contact the office of the City Secretary at 903-569-6183.

### **CERTIFICATION**

I certify that the above notice of meeting was posted on the bulletin board at the Mineola Municipal Complex on September 13, 2024.

  
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Cindy Karch, City Secretary